



Civil Society Legislative Advocacy Centre (CISLAC)

Motto: Strengthening Civil Society Legislative Advocacy

Flat 3, No. 16 P.O.W. Mafemi Crescent
Off Solomon Lar Way, Behind Chida Hotel
Near Daily Trust Newspapers Office
Utako District, Abuja - Nigeria

GSM: 234-803-384-4646, 703-411-8266

E-mail: cislac@cislacnigeria.net

Website: www.cislacnigeria.net

19th August, 2014.

The Executive Director,

National Primary Health Care Development Agency
Plot 681/682 Port Harcourt Crescent,
Off Gimbiya Street,
Area 11, Garki, Abuja.

Attention: Head of Procurement

Dear Sir,



Freedom of information (FOI) request for procurement records and information of the following contracts for 2012 & 2013 financial year

On behalf of Civil Society Legislative Advocacy Centre (CISLAC), we write pursuant to the provisions of the Freedom of information Act, 2011 to request for the procurement plan for the year 2014 and the detailed information on the below listed projects:

1. **Supply of Injection Materials 0.5ML (AD 23G NEEDLE) SYRINGES, ABUJA**
2. **Supply of MNCH Drugs NPHCDA Dry Store, Abuja**
3. **Supply of 250 KVA Power Generator to NPHCDA Annex Office Abuja**
4. **Printing & Supply of HMIS Summary Form(State) NSCS Abuja**
5. **Printing & Supply of M & E Guidelines NSCS Abuja**
6. **Construction of PHC Centre (type 1) Ushafa, Bwari-FCT**

Civil Society Legislative Advocacy Centre (CISLAC) is a non-governmental and non-profit organisation duly registered with Corporate Affairs Commission, working in the area of good governance, transparency, and accountability including procurement and budget implementation monitoring.

We write in accordance with the Freedom of information Act, 2011, requesting for photocopies of the following procurement records and information for the above referred bids:

1. Copies of Procurement plans and information, including needs assessment and evaluation, identification of goods and works required.

2. Copies of advertisements of invitation for bids published in at least two national dailies apart from the Federal Tenders journal. Also evidence of the advertisement on your website and notice board.
3. Copies of bids submission registers and duplicate copies of receipts issued to bidders on submission of bids.
4. Minutes of public bid opening for technical and financial proposals.
5. Copy of the Bids Evaluation Report by the Sub technical Committee of the Tenders Board
6. Copy of minutes of the meeting of the Tenders Board approving the winning bidder.
7. Copies of bids rejection letters or notices, if any
8. Copies of notices of Acceptance of bids issued by the procuring entity to the successful bidder immediately a winner is selected
9. Letter of notification of award of contract
10. Signed contract document
11. Copy of formal appeal by bidders (Protest letter) and the decision in such appeals/complaints if any.
12. Copy of request by the Tenders Board for certificate of "No Objection" and BPP Certificate of No Objection where applicable
13. Copy of summary of details of contracts published by your ministry or BPP

We would appreciate it if the documents could be made available to our representative Mrs. Nancy Dagon promptly in line with the Freedom of Information Act, 2011.

Should you require any clarification regarding this application, do not hesitate to contact us at this phone number: **08030531349, 07034118266 and 08028303951** or via email: cislac@cislacnigeria.net; lohornancy@yahoo.co.uk or okekeanya@yahoo.com

Please accept the assurances of our highest regards.

Thank you.

Yours Sincerely,



Auwal Ibrahim Musa (Rafsanjani)
Executive Director, CISLAC